



# WERRINGTON PUBLIC SCHOOL

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## Parent Code of Conduct

A code of conduct for parents and visitors ensures that everyone who visits the school site is able to do so in a safe and harmonious manner and to ensure that students, staff, parents and other visitors are not subjected to aggressive, hostile or violent behaviours.

This Code of Conduct aims to:

- Identify appropriate processes so that concerns are dealt with in an open and fair manner.
- Ensure that the rights of students, teachers and parents are respected and upheld.
- Support sensitivity and confidentiality.
- Help reach a consultative solution.
- Ensure students, staff, parents and other visitors are not subjected to behaviours that would harm their feelings, arouse anger, resentment, disgust or outrage.

Procedures are in place so that a safe, harmonious school environment is maintained. The best results usually flow from working together.

### Approaching Our School

On occasions, concerns may cause frustration and anxiety. At such times it is always important to arrange a time to talk with school staff in an unhurried and confidential atmosphere.

Parents or other members of the community who need to approach the school to:

- discuss the progress or welfare of their child;
- express concerns about actions of another child or children; or
- enquire about school policy or practice;

are required to make an appointment to see your child's teacher, Assistant Principal, Deputy Principal or the Principal. Please call the admin office, they will take your name and number and call you back with a time for your appointment. Please provide the admin staff with your child's name, class and brief details of your concerns.

Trying to talk to teachers when they are trying to teach, manage children or engage in another conversation is inappropriate. Parents and visitors are expected to:

- Treat all persons associated with the school with respect and courtesy;
- Ensure their child/children are punctual to class;
- Make appointments in advance of expecting to obtain an interview;
- Allow staff to supervise, investigate and manage students without interference;
- Discuss issues or concerns about the school, staff or students through the correct procedures; and
- Follow school procedures governing entry and behaviour on school grounds, including any restrictions that may be imposed.

Any person contravening this Code of Conduct is advised that the provisions of the *Inclosed Lands Protection Act (1901) and its Amendments* will be followed if any of the following occur:

- Actual physical assaults or threatened physical assaults on students, staff, parents or community members at the school or during the course of school activities including on the way to and from school;
- Behaviour in the presence of students, staff, parents or other visitors to the school that causes alarm or concern to the students, staff, parents or other visitors;
- Use of offensive language (ie swearing) in the presence of students, staff or other visitors to the school;
- Any interruption to the learning environment of the school such as entering classrooms without permission.
- **Under no circumstance are parents to approach another student or parent regarding any incidents or issues.**

Your co-operation is sought in maintaining a safe and happy school. As a reference we have utilised the School Community Charter as a guide to summarise our expectations within this space. Please click below or use the web address to read this document in full.

<https://education.nsw.gov.au/public-schools/going-to-a-public-school/school-community-charter>